



**Academic Service-Learning Program
Student Graduation Requirements Agreement**

Service-learning students: Please read the following and sign where indicated.

To qualify for credit and to graduate, I understand that the following requirements of the Service-Learning program must be met:

1. The Service- Learning Approval Form and Liability Waiver must be completed and signed in order to register.
2. The Service- Learning Agreement must be completed and signed by the student, On-Site Supervisor, Faculty Supervisor and Service- Learning Coordinator.
3. Service-learning students must attend weekly supervision meetings with the Service- Learning Coordinator/Assistant (or Faculty Supervisor, if required).
4. A minimum of 20 hours must be completed on-site and verified by a signed work log of hours.
5. Journal entries must be brought to supervision meetings and evaluated as satisfactory.
6. All final paperwork (signed work log, journal entries, Site Supervisor Final Evaluation, Student Self-Evaluation, and final paper/portfolio/presentation) by the due date:_____.
7. It is the service-learning student's responsibility to find out which final assignment (paper/portfolio/presentation) is required by their program. If the requirement is a presentation, it is the responsibility of the student to set up a date and time with their Faculty Supervisor.

I have completed the Service- Learning Agreement to the best of my knowledge. I understand that all requirements for a Service-Learning must be successfully completed to receive a passing grade and credit and to graduate from CSE.

I understand that it is my responsibility to register for my Service- Learning by completing the Approval Form and Liability Waiver by the established registration deadlines for the semester.

Signature of Student

Date